

## Conference 2023:

# Bringing the outside in: Expanding your indexing horizons

The Terrace, 3 Wellington Place, Leeds LS1 4AP

Tuesday 26<sup>th</sup> September

### MONDAY 25th Optional Pre-conference sessions

14.30–16:30 Free guided walking tour of Leeds city centre (*led by Ruth Ellis*)

19.00– Dinner in local restaurant (location TBC). Bill to be paid by attendees.

### TUESDAY 26th

09.00–09.30 Arrival and Registration

09.30–09.55 Networking icebreaker

09.55–10.00 **Conference official opening** (*Sam Leith (online) and Nicola King*)

10.00–11.00 Session 1: **Client Carousel: Indexing for different types of clients.**

Each delegate to visit two of the four options below to discuss the stages of a project in that context. 20 minutes in each option then a convening of the whole group to summarise differences

**Academic authors** (*led by Tanya Izzard*)

**Academic publishers** (*led by Nicola King*)

**Book packagers** (*led by Mel Gee*)

**Trade publishers** (*led by Ruth Ellis*)

11.00–11.20 **Tea/coffee**

11.20–12.20 Session 2 parallel options:

**Index-Manager Demonstration** (*Tanya Izzard*)

**Doing it Again: Indexing New Editions and Formats** (*Ruth Ellis*)

**Editing an Index** (*Nicola King*)

12.20–13.00 **Buffet lunch**

13.00–14.00 Session 3: **Indexing Different Formats**

Three short presentations on working with different formats.

Indexing the Letters of Seamus Heaney (*Mel Gee*)

Heavily illustrated books (*Sue Goodman*)

Children's books (*Ruth Ellis*)

14:00–14.15 **Tea/coffee** breakout groups on formats from session 3.

14.15–15.15 Session 4 parallel sessions:

**Stretching Out: Gentle movements during the working day** (*Sue Goodman*) If weather is good this will take place in the outside terrace

**Navigating New Horizons: for students and new professionals** (*Lyndsay Marshall*)

**Rowdy hermits mingling creates eloquence (12): Thoughts on constructing crosswords and indexes** (*Paula Clarke Bain*)

- 15.15–15.30 **Tea/coffee**
- 15.30–16.30 Session 5: **Continuing Professional Development Opportunities** (*chaired by Mel Gee with contributions on various aspects from Paula Clarke Bain, Nic Nicholas, Mary Coe, Nicola King, and the Executive Board Members*)
- 16.30–16.35 **Closure of conference and AGM date announcement**
- 16:40 Departure (please note we must leave the venue promptly)
- 16:50– **Post-conference drinks** in local venue (exact location to be announced)
- TBC 19:00– Possible post-conference meal should there be sufficient interest. Bill to be paid by attendees

#### *Notes*

1. The Terrace is on the 5<sup>th</sup> floor of 3 Wellington Place. Lifts from the ground floor. Toilets are available just outside The Terrace entrance door.
2. Lunch will be buffet style and options will be available for dietary restrictions
3. Hot and cold self-serve drinks facilities are available in the central breakout area all day.
4. Paul Machen will be in attendance with copies of various SI publications for sale.