

Wildlife-friendly gardening: specimen index

Indexes do not usually have footnotes! However, some have been included here to explain particular indexing decisions.

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Note: locators in italics indicate illustrations.

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¹ This is not the only correct way of indexing this text; variations are possible. Just because you have a heading in your index which isn't here, or vice versa, doesn't mean you are necessarily wrong.

² This term is used in the introductory paragraph only so could arguably be omitted; however, its meaning is explained there, and it is one of the main underlying topics of the booklet.

³ This entry usefully brings together the references to chemicals and to herbicides and pesticides. It is important to include all these terms in the entry so that the reader can easily find all the references. There are cross-references from 'herbicides' and 'pesticides'.

⁴ This is a type of dragonfly, although it doesn't say so in the text. An example of a bit of quick internet research enhancing the index.

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⁵ Note that there is a double entry at ‘snakes’.

⁶ Normally you should avoid cross-referring from the particular to the general (from narrower to broader terms); however, because the word ‘herbicides’ is not always used here this is the best solution. See note at ‘chemicals’.

⁷ You could argue that the mentions on 8 and 9 are separate rather than continuous.

⁸ This makes a ‘two-stage’ cross-reference – i.e. there are further cross-references at ‘insects’, making a lot of work for the reader. How could this be avoided?

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(80 lines)

⁹ Fairly minor references – could omit if space is short.