

## Guidance Notes for Indexing

This will appeal as a local history text for people interested in names of relatives and places or establishments they were associated with. People, place names, building names might be sought directly or under a general topic heading if the precise name was not known or not remembered. Types of accommodation will be important here and will need cross-referencing between similar types, residential or visitor accommodation etc.

The text will also be of interest to people looking into the health resort phenomenon so themes of climate/weather/microclimates/sunshine will need capturing and linking and comparisons with other resorts in Europe will be of interest. References to invalids abound, so this will be a significant entry, distinguished from other types of visitors.

The text is also a social history document highlighting differences in social class, drawing distinctions between the affluence of wealthy residents and visitors and the poverty of the working classes and poorer visitors.

The influx of visitors led to considerable expansion in the town, external investment, the growth of a retail industry and property development, so business and entrepreneurship also feature and should be indexed in general as well as specifically for individual shops and trades.

Much of the research for the book came through articles and adverts in *The Times* so these need referencing too.

The example index is 616 lines (not including turnover lines and spaces between alphabetical blocks).