

## Student peer review

In addition to the tutor-led online group tutorials, students are encouraged to form collaborative learning groups to tackle an indexing exercise.

These guidelines for peer review indexing exercises have been produced by a member of the training team, showing how similar student exercises have been carried out in the past. Some suggestions for types of short texts, which would not be too time consuming to work on, are also given.

### [Open Peer Reviewing guidelines](#)

In addition, the following texts, which are slightly longer, have been used successfully in local group peer review exercises, or in conference student peer review sessions.

#### Meteorological Office [Thunderstorms](#)

([https://www.metoffice.gov.uk/binaries/content/assets/metofficegovuk/pdf/research/library-and-archive/library/publications/factsheets/factsheet\\_2-thunderstorms.pdf](https://www.metoffice.gov.uk/binaries/content/assets/metofficegovuk/pdf/research/library-and-archive/library/publications/factsheets/factsheet_2-thunderstorms.pdf)). This factsheet is available from the Met Office Library and Archive and is available for use under the Crown Copyright Open Government Licence.

#### Pain Concern [Manage Your Pain](#)

(<http://painconcern.org.uk/wp-content/uploads/2016/09/Manage-Your-Pain-English.pdf>)

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Students are also very welcome to join local groups and take part in peer review indexing exercises there. If your local group isn't planning an exercise, maybe you could suggest one!

### [ASI Peer Review Group](#)

Additionally, the American Society for Indexing runs a peer review facility which is run by an experienced ASI member. This list is for those who are indexing books or eBooks. Professional indexers volunteer to review each other's indexes. This feedback is an important part of learning for newer indexers, but also aids more experienced indexers. By reviewing and being reviewed, we increase our awareness of good indexing technique and gain valuable feedback on our current skills. Group members ask for a review, and files are shared off-list with reviewers.

This can be a useful way of getting feedback from other indexers on practice indexes or commissions early in your career. However, students SHOULD NOT submit SI training course assignments or tests to the group for review. These must be solely the student's own work.

Students should also be aware that other indexers may not necessarily follow the principles of indexing taught in the SI course (particularly as indexing practice in America sometimes varies).

The link to the ASI Peer Review Group is: <https://groups.io/g/index-peer-review>