

Practice texts for indexing.

Here are some texts on which you can practise your indexing skills. Click on the Text link. This will either take you to the pdf file directly or provide a link to download the pdf file from a website.

Sample indexes are provided, so that you can compare your indexes with ones compiled by experienced indexers.

Remember, though, that there is no one correct way to index any document; alternative approaches may be valid, providing they follow standards and good practice in indexing.

SHORT TEXTS	Check against the expert	Size	Notes	Copyright and permissions
Newspaper letters	Index	536 words		Letters © Society of Indexers.
Working with VDUs	Index	3415 words		Produced by the Health and Safety Executive June 2003. Crown copyright: this publication may be freely reproduced, except for advertising, endorsement or commercial purposes.
Marquess of Dufferin and Ava	Index	3240 words		Reproduced by kind permission of Oxford University Press www.oup.com
Wildlife Friendly Gardening	Index 1 Index 2 Index 3	3880 words		Copyright English Nature 2006 Reproduced by kind permission of Natural England
Aspects of Postal History	Index 1 Index 2	6503 words		The material contained in 'Aspects of Postal History' is reproduced by kind permission of The British Postal Museum and Archive. https://www.postalmuseum.org/
The Lonely Society	Index 1 Index 2	14815 words	Index pages 3-34. Commentary on some indexing decisions	Reproduced by kind permission of the Mental Health Foundation. https://www.mentalhealth.org.uk/
Maritime and Coastal Heritage	Index	31 pages/ 15265 words		Thanks are due to Historic England for permission to use this material.
Strong Foundations	Index	19861 words	Indexing Guidelines	Permission to use generously provided by the UNESCO Global Education Monitoring Report Team
Machair: Scotland's Living Landscapes	Index with notes	28 pages		Used with kind permission from Scottish Natural Heritage
FULL LENGTH TEXT				
Victorians in search of Winter Health	Index	26,000 words (100 proof pages)	Guidance Notes for indexing	The pdf of this file is made available by the kind permission of the author until December 2024. Please note copyright declaration.